

Please Type This Letter To Your Company's/Organization's Stationery

Pen Air Federal Credit Union
1495 East Nine Mile Road
Pensacola, FL 32514

Date:

President/CEO:

The employees/members of (Company/Association Name) and (Tax ID Number) would like to be considered for inclusion into Pen Air Federal Credit Union's field of membership. Our (Company/Association) includes (number of) employees who work in, or are paid, or are supervised from __ (City, State) and (number of) members who qualify for membership in accordance with our charter and bylaws in effect on (Date)

Our main facility is located at _ (Physical Address – no P.O. Box) ____, within __ (# of miles) __ miles of your branch. Our contact person's name and email address is _ (Name) __, _ (abc@abc.com)_____ and our website address is _ (www.abc.com) _____.

Our employees/members would be very interested in your no monthly service charge Premier Membership, as well as, other services including your checking, bill pay, mobile access, mortgage services, IRAs and HSAs, consumer lending, safe deposit boxes, reward programs, etc.

We would also be interested in having a representative from Pen Air Federal Credit Union come in to speak to our employees about the benefits of being a member of the credit union.

Our company does not have a credit union of its own due to facility limitations and lack of necessary capital needed to start such a venture. We would like very much to offer our employees the privilege of the multiple services of Pen Air Federal Credit Union.

We hope your Board of Directors will act quickly to support our inclusion into your field of membership.

Sincerely,

(Signature)

Printed name of owner/manager

Please send your request to the attention of Business Solutions by email, fax, or mail.
Business Solutions: 40 S. Palafox Place, Pensacola, FL 32502 850.505.3200 Ext. 8470
850.439.5786 Fax businesssolutions@penair.org