



Transfer Money to Anyone with Pop Money

FAQs During Registration

What is POP Money?

POP Money is an innovative payment service that eliminates the hassles of using checks and cash. Now, sending and receiving money is as easy as emailing and texting. Best of all, you do not need a new account to send or receive money – just use your current Pen Air account.

How does POP Money work?

Send Money: Log in to your Pen Air online banking account and look for POP Money under the Move Money tab. You can send money to anyone using their email address, mobile number or bank account information. You will be notified when the transaction is completed.

Receiving Money: You will receive an email or text message telling you someone sent you money. Log in to your Pen Air online banking account and look for POP Money under the Move Money tab to direct the incoming funds.

You can also provide your account information at Popmoney.com. Your money will be sent to that account. If you don't provide your account information, the payment will be automatically returned to the sender's account. Money sent to a bank account will be automatically deposited there. It's just that easy!

What can I use POP Money for?

POP Money is easy and convenient for you, and the people you send money to. They can simply receive the money into their bank account online, saving them a trip.

Use POP Money to:

- Send money to your child at college
- Send a gift to family and friends
- Pay back friends for that fun outing
- Pay your babysitter or your lawn care service
- Pay rent to your landlord or roommates

Will my personal account information be shared with the recipient?

No, your personal account information will not be shared with the recipient. Your recipient will see your first name, last name, and the message you wrote for the payment; if you sent the payment to your contact's email address, your recipient will also see your email address. Similarly, you won't be able to see your recipient's account information.

Why do I need to verify my email address and phone number?

Verification of your email address and phone number is required for security reasons. Entering the correct verification codes ensures that you have access to your email and phone. You may also be asked to verify your mobile phone in the future to send and receive payments.

FAQs When Sending Money

What are the different ways I can send money to someone?

You can send money to someone using his/her:

- Email address: your contact will receive an email with instructions on how to direct the payment into his or her bank account.
- Mobile number: your contact will receive a text message with instructions on how to direct the payment into his or her account.
- Account information (routing and account number): the money will be directly deposited into your contact's checking or saving account. You will also have the option to send the contact an email.

When will the recipient receive the funds?

It depends on the delivery speed you selected to send the payment.

Standard Delivery - 3 Business Days

Your contact will receive the money in 3 business days if you are sending money to someone who has used POP Money and turned on Automatic Deposit or if you have provided your contact's account information. If you are sending the payment via email or mobile, your contact must provide his/her account information; they will receive the funds 3 business days later.

Express Delivery - Next Business Day

Your contact will receive the money the next business day if you're sending money to someone who has used POP Money and turned on Automatic Deposit or if you have provided your contact's account information. If you are sending the payment via email or mobile, your contact must provide their account information by 10 PM Pacific Time in order to receive the funds the next business day.

Payment Sent To	Standard Delivery Description
Bank Account	The payment will be sent to your contact's account within 3 business days. The recipient will notified of payment on the send date.
Email Address or Mobile Number	<ul style="list-style-type: none">• Contacts with Automatic Deposit enabled will see the payment in their account within 3 business days.• Contacts without Automatic Deposit enabled cannot receive the payment until they provide their account information; once provided, the payment will be sent to the contact's bank account within 3 business days.

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Bank Account	The payment will be sent to your contact's account the next business day. The recipient will notified of payment on the send date.
Email Address or Mobile Number	<ul style="list-style-type: none">• Contacts with Automatic Deposit enabled will see the payment in their account the next business day.• Contacts without Automatic Deposit enabled cannot receive the payment until they provide their account information; once provided, the payment will be sent to the contact's bank account the next business day.

Why do I have limits on my payments?

For your protection, limits have been created on how much money and how many payments can be sent during various time periods. Please click the link next to the Amounts field to view your available limits.

What are the fees associated with the service?

Please click on the Fees link from Send Money to view the POP Money fee schedule.

Why am I asked to enter a message to the contact?

A personal message gives the contact the confidence that they are receiving the payment from someone they know. It is also an opportunity for you to communicate the purpose of the payment to the contact.

Why are some of my contact accounts, email addresses or mobile numbers missing from the SEND METHOD dropdown field?

You may not send money to contacts' accounts, email addresses or mobile numbers that are suspended or on hold. For your protection, your contacts' accounts, email addresses or mobile numbers may be placed on hold or suspended for various reasons. For example, if you fail verification when attempting to send money to them, this would result in a hold. Please call 850-505-3200 to remove a hold or suspension.

Can I cancel a payment?

Yes, you may cancel a payment anytime before or on the send date. Your contact will be notified if you cancel a payment after a payment notification has been sent.

How do I add a contact?

There are two ways to add a contact:

- Click on the Add a Contact link located next to the TO entry field on the Send Money screen. Please enter the required fields on the popup window and click SAVE.
- Click on the CONTACTS tab and click on the ADD A CONTACT button. Please enter the required fields and click SAVE.

FAQs for Incoming Payments and Alerts

Why don't I see a payment that I'm expecting?

If you are expecting a payment and you do not see it in your Incoming Payments, this is most likely because you have not added the email address or mobile number to which the payment was sent. Have you added this email address or mobile number? If not, go to **PREFERENCES** to add and verify it. Once you are done, you will be able to see the payment immediately.

When will the funds be available in my account after I deposit the payment?

Click **ACTIVITY** to view the estimated date when the funds will be available.

Why am I asked to verify my mobile number to deposit a payment sent to my email address?

As a security precaution, the sender provided your mobile number when they scheduled the payment; you need to verify access to this mobile number in order to confirm your identity and receive the funds.

If the sender has provided the wrong mobile number or I cannot receive text messages on this phones, what should I do?

Please call the sender to edit the mobile number; the sender can edit the mobile number by clicking **ACTIVITY** and editing the transaction. Do not attempt to deposit this payment! The funds will be returned to the sender if you are unable to verify access to the mobile phone.

What is Automatic Deposit?

Automatic Deposit is the easiest and fastest way to receive money. It allows you to designate one account into which all incoming payments will be automatically deposited. Once turned on, there's nothing more for you to do - you will be notified of incoming payments via email or text message, the payment will be sent into your selected account. You can edit **AUTOMATIC DEPOSIT** settings in **PREFERENCES**.

Why didn't Automatic Deposit work for an incoming payment?

There are two reasons why automatic deposit may not work for incoming payments.

The payment was sent to an email address or mobile number not currently in your profile. Please click **PREFERENCES** to add and verify additional email addresses or mobile numbers.

As an extra security precaution, the sender is sometimes required to provide your mobile number when they scheduled the payment; you need to verify access to this mobile number in order to receive the payment.

What happens when a payment someone sent me expires?

You have 10 days from the send date to deposit the payment. When a payment expires, the funds are returned to the sender. Please contact your sender to request another payment if you still wish to receive the funds.

FAQs for Activity

What are the different payment statuses?

Below is a list of all the possible payment statuses and their definitions:

- **On Hold:** The payment was placed on hold because the sender failed verification when attempting to schedule the payment. Please call 850-505-3200 to remove the hold.
- **Pending:** If this is a payment you sent, the recipient was notified of this payment. The funds will be withdrawn from your bank account the next day. If this is a payment you received, the

payment is being processed and the funds will be deposited into your bank account within 3 business days.

- In Progress: If this is a payment you sent, the recipient was notified of this payment and the payment is being processed. If this is a payment you received, the funds are en route and will be deposited into your account within 3 business days.
- Failed: A payment may fail due to one of the following reasons: The recipient is unable to validate access to the mobile phone as provided by the sender. The funds could not be deposited into the account provided by the recipient. There are insufficient funds in the account to cover the amount of the payment.
- Stopped: The sender stopped the payment after the send date. The funds are returned to the sender's account.
- Expired: The recipient has 10 days from the send date to provide instructions on how to deposit the payment, after which the payment expires and the funds are returned to the sender's account.
- Completed: The payment has successfully been deposited into the recipient's account.

Why did my transaction fail?

A payment may fail due to one of the following reasons:

- The recipient is unable to validate access to the mobile phone as provided by the sender.
- The funds could not be deposited into the account provided by the recipient.
- There are insufficient funds in the account to cover the amount of the payment.

Can I stop a payment after the send date?

You can stop a payment anytime after the send date provided the payment has not been deposited into the recipient's account. To stop a payment, go to ACTIVITY and click the STOP PAYMENT button. You will not see the STOP PAYMENT button when the option is no longer available.

Where do I view and edit future-dated payments and recurring payment plans?

To view or edit future-dated payments and recurring payment plans, click on the SCHEDULED PAYMENTS tab.

FAQs for Scheduled Payments

What are the different scheduled payment statuses?

Below is a list of all the possible scheduled payment or payment plan statuses and their definitions:

- Active: The payment plan has been scheduled. It will be processed per your instructions when the send date arrives.
- Cancelled: The payment or payment plan was cancelled by the sender.
- On Hold: The payment or payment plan was placed on hold because the sender failed verification when attempting to schedule it. Please call 850-505-3200 to remove the hold.
- Pending: The payment has been scheduled. It will be processed per your instructions when the send date arrives.

Can I edit or cancel a future -dated payment?

Yes, you can edit or cancel a future-dated payment anytime before the send date. You can only edit certain fields, which include Send Date, Amount, Subject Line, Personal Message, and My Notes.

You can also stop a payment anytime after the send date provided the payment has not been deposited into the recipient's account. To stop a payment, go to ACTIVITY and click the STOP PAYMENT button. You will not see the STOP PAYMENT button when the option is no longer available.

FAQs for Contacts

What is the difference between adding a contact's email address, mobile number or bank account information?

The information you provide on a contact determines how the payment you send to them will be processed and how they will be notified.

- Email address: your contact will receive an email with instructions on how to direct the payment into his or her bank account.
- Mobile number: your contact will receive a text message with instructions on how to direct the payment into his or her bank account.
- Account information (routing and account number): the money will be directly deposited into your contact's account. You will also have the option to send the contact an email.

Why are my contacts' email addresses, mobile numbers or bank accounts suspended or on hold?

For your protection, your contacts' accounts, email addresses or mobile numbers may be placed on hold or suspended for various reasons. For example, if you fail verification when attempting to send money to them, this would result in a hold. Please call 850-505-3200 to remove a hold or suspension.

FAQs for Preferences

What is a primary email address?

Your primary email address will be used for all communications between POP Money and you.

Why would I want to add multiple email addresses and/or mobile numbers that I own?

By adding multiple email addresses and/or mobile numbers, you can receive payments made to them. For example, this is helpful for individuals who have separate email addresses or mobile numbers for personal friends and work colleagues.

What is Automatic Deposit?

Automatic Deposit is the easiest and fastest way to receive money. It allows you to designate one account into which all incoming payments will be automatically deposited. Once turned on, there's nothing more for you to do - you will be notified of incoming payments via email or text message, the payment will be sent into your selected account. You can edit AUTOMATIC DEPOSIT settings in PREFERENCES.

Why is there an exception to my Automatic Deposit Setting?

You can access POP Money at multiple locations. If you have enabled AUTOMATIC DEPOSIT for the same email address or mobile number at more than one location, then the most recent AUTOMATIC DEPOSIT setting will be in effect, overriding any previous AUTOMATIC DEPOSIT settings associated with that particular email address or mobile number.